

OLD PROGRESSO VILLAGE HOMEOWNERS' ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE (ACC)

IMPROVEMENT APPROVAL APPLICATION FORM

Homeowner:	Unit Address:
Owner's Address: <i>(If Different)</i>	
Home Phone:	Daytime Phone:

This is a: *Pre-Approval Application* or, this is a *Final Approval Application*

Brief description of improvement: _____

Time to complete improvement: _____

To avoid unnecessary delays, refusals and expenses for the homeowners, the Architectural Control Committee of the Old Progresso Village Homeowners' Association has written the following documents; please read them completely before filing this request form:

- **Mission Statement, Operating Principles, Policies and Guidelines**
- **Frequently Asked Questions (FAQ)**

Please forward the following documents (in duplicate) to the address listed below.

If for a Pre-Approval application

If for a Final Approval application

<ol style="list-style-type: none"> 1. A narrative description of the intended improvement. 2. Hand sketches explaining the location of the intended improvement. (you may use a copy of your survey) 3. Brochures of what is to be installed. (if applicable) 4. Printed photographs showing the location of the intended improvement from different vantage points. 5. If you are in a corner unit, please indicate this in your drawing. 	<ol style="list-style-type: none"> 1. Lot survey showing the location of proposed improvement. 2. A copy of the proposal for the improvement, fence, spa, etc., along with a sketch or full set of plans, specifications from your contractor. 3. Name, address and phone number of your contractor. 4. Printed photographs showing the location of the intended improvement from different vantage points. 5. If you are in a corner unit, please indicate this in your drawing.
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After completing your Approval Request Form, please forward it with the required documents *in duplicate* to:

Old Progresso Village Homeowner's Association
Attn: Bruce Tanner
Post Office Box 23253
Fort Lauderdale, Florida 33307

Mobile Phone: 954-295-5163
Fax: 954-763-6049

E-Mail: OldProgresso@AOL.com

I have read the above application. If approval is granted, I agree to comply with the following conditions:

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| <ol style="list-style-type: none"> a) For an approval to be valid, work must be started within ninety (90) days and completed within the approved delay. b) If this approval is granted, you must obtain any permits required from the city, county, governmental agencies, etc. c) No changes may be made to the plans after approval without the prior written consent of the ACC. d) You are responsible for any and all damage to underground utilities, including sewer, water, cable, electric and telephone. e) You must remove all debris (concrete, fill, building materials, etc.) from around your home and re-sod any | <ol style="list-style-type: none"> f) You are responsible for any damage that may be caused to the sidewalks or roadway caused by your contractors equipment. g) Once the improvement is completed, the ACC reserves the right to inspect the work to assure that it conforms to the approval; if it does not, the unit shall be considered non-conforming until work is corrected or re-approved accordingly by the ACC (<i>see ACC FAQ for more information on non-conforming issue</i>). h) You are responsible to maintain the improvement. |
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PLEASE NOTE: Other conditions may be applicable; these conditions may be determined and stipulated on an individual basis. Please read all relevant ACC documentation.

ACKNOWLEDGEMENT

I, the undersigned, hereby make application for approval, pursuant to the regulations of the Homeowners Association, for the architectural changes above noted and if said approval is granted, I agree to comply with the conditions stipulated herein. I further understand that I may be prosecuted by the Homeowners Association should I fail to comply with the covenants and restrictions of the Homeowners Association, or if I intentionally misrepresent information on this form.

(Signature of Applicant)

(Signature of Co-Applicant)
(if more than one owner)

(Date)